



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Environment, Recycling and Waste Policy Development Advisory Group

Monday, 15th July, 2019 at 5.30 pm

Wallis Room, Parkside, Chart Way, Horsham

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Philip Circus (Chairman)

Matthew Allen
John Blackall
Toni Bradnum
Michael Croker
Ruth Fletcher

Richard Landeryou
Christian Mitchell
Louise Potter
Ian Stannard
Diana van der Klugt

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting To receive the notes of the meeting held on 25 February 2019	3 - 4
3. Introduction to the PDAG	
4. Service Overview To receive a presentation from the Head of Waste, Recycling, Street Scene & Fleet Services.	
5. 'A Cared For Environment' To receive a presentation from the Cabinet Member for Environment, Recycling & Waste.	

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| 6. | Bulky Waste Service Review - Draft Cabinet Paper
To receive a draft Cabinet report from the Head of Waste, Recycling, Street Scene & Fleet Services. | 5 - 12 |
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| 7. | Forward Plan Extract for the Waste, Recycling and Cleansing Portfolio
To note the Forward Plan extract (if any) for the Waste, Recycling and Cleansing Portfolio | 13 - 16 |

Waste, Recycling and Cleansing Policy Development Advisory Group
25 FEBRUARY 2019

Present: Councillors: Philip Circus (Chairman), John Blackall, Toni Bradnum, David Coldwell, Matthew French, Lynn Lambert, Mike Morgan, Godfrey Newman and Kate Rowbottom

Apologies: Councillors: Tim Lloyd and Christian Mitchell

Absent: Councillors:

Also Present:

39 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 19 November 2018 were received.

40 **WASTE AND RECYCLING - COLLECTIONS UPDATE**

The Head of Waste, Recycling, Street Scene & Fleet Services provided the Group with an update on bin collections since the changeover to alternate weekly bin collections. The crew and communication centre were now familiar with the recently introduced data management system. This was a more efficient way of reporting issues en route.

Collections over the Christmas period had run smoothly, although there had been six formal complaints (the same number as received over the 2017 Christmas period). The Group noted that some complaints arose from the inevitable increase in rubbish generated during this period.

The Recycling Support Officer explained the newly established waste audit process, which recorded the amount of recycling placed in the general waste bins. This data was shared with West Sussex Waste Partnership.

41 **GOVERNMENT RESOURCES AND WASTE STRATEGY**

The Director of Community Services advised the Group on the government's 'Resources and Waste Strategy for England' policy paper, which had been published in December 2018. This strategy was set out in three documents, which included policies and schemes aimed at: encouraging sustainable production; helping consumers take more considered actions; improving resource recovery and waste management; tackling waste crime; cutting down on food waste; promoting these goals internationally; research and innovation; and monitoring and evaluating progress.

The Cabinet Member welcomed the strategy and the Group discussed the potential impact it could have on the Council.

42 **FORWARD PLAN EXTRACT FOR THE WASTE, RECYCLING AND
CLEANSING PORTFOLIO**

There were no items for the Waste, Recycling and Cleansing portfolio on the current Forward Plan.

The meeting closed at 6.52 pm having commenced at 5.30 pm

CHAIRMAN

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**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

Published on 01 July 2019

What is a Key Decision?

A key decision is an executive decision which, is likely –

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
5.	Bulky Waste Collections - Revised Collection Charge Recommendations	Cabinet	25 Jul 2019	Open	John McArthur, Head of Waste, Recycling, Street Scene & Fleet Services john.mcarthur@horsham.gov.uk Cabinet Member for Environment, Recycling and Waste (Councillor Philip Circus)

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